



Occupational and Business Licensing
555 Wright Way
Carson City, Nevada 89711
(775) 684-4690

BROKER INFORMATION SHEET

"Broker" defined. "Broker" means a person who, for a fee or any other consideration, offers to provide to another person the service of arranging, negotiating or assisting in the purchase of a new or used vehicle which has not been registered by the broker. NRS 482.0127

LICENSING REQUIREMENTS

1. Application for Business License. Application must be completed in full and signed by a principal of the business.
2. Personal History Questionnaire completed by each principal or corporate officer being listed on the license application.
3. Authorization for Release of Information form signed by each principal or corporate officer. Release must be notarized or signature witnessed by an authorized DMV representative.
4. Two full sets of fingerprints on cards supplied by the Department on each principal or corporate officer. Applicants must be fingerprinted by an authorized DMV representative or law enforcement agency. (Some agencies may charge for fingerprinting. Check with your local agency.)
5. Child Support Information form completed and signed by each principal.
6. Licensee Acknowledgement form. (DS308)
7. A surety bond or deposit in lieu of bond in the amount of \$50,000.
8. Non-refundable license application fee of \$125.
9. City or County business license.
10. Fictitious Firm Name Filing.
11. Copy of Certificate of Incorporation and Corporate filing, with names of the officers, filed with the State of Nevada, Secretary of State's Office, if applicable.
12. An established place of business within the state with a permanent enclosed building large enough to accommodate an office.
13. A permanently affixed display sign with the name of the business in lettering eight inches high, formed by lines that are at least one inch wide. Sign must be clearly legible from the center of the nearest street or roadway.
14. Two color photographs that clearly show the exterior of the business to include the display sign.
15. Each Broker shall open and maintain a separate trust account in a federally funded bank or savings and loan association in this state into which he shall deposit any money received from a prospective buyer as a deposit on a vehicle.

Note: A broker does not engage in the activities of buying and selling vehicles